

Seattle Port Commission: Audit Committee Meeting	Tuesday, October 1, 2013 9:00 a.m. – 11:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers
<p>Attendees: Commissioner Bill Bryant Commissioner Courtney Gregoire Committee Public Member Christina Gehrke CEO Tay Yoshitani</p> <p>Staff: Tom Barnard, Policy Analyst, Port of Seattle Commission Katie Blair, Commission Records Specialist</p>	<p>Presenters: (in order of appearance) Laurie Tish, Moss Adams, LLC Jim Griggs, SAO Audit Manager Matt Rose, Assistant Audit Manager Joyce Kirangi, Internal Audit Director Ben Wolfgram, Internal Audit Staff Tyler Winchell, Internal Audit Staff Brian Nancekivel, Internal Audit Staff Ruth Riddle, Audit Staff</p>

Agenda

Category	Item	Presenter	
Minutes	Approval of Audit Committee Minutes for June 11, 2013		
External Audits	2013 Audit Engagement Service Plan	Laurie Tish, Moss Adams, LLC	
	State Audit Office Entrance Conference for 2012 Calendar Year	Jim Griggs, SAO Audit Manager Matt Rose, Assistant Audit Manager	
Lease and Concession Audits *	Host International Seattle Restaurant Associates **	Joyce Kirangi, Internal Audit Director Ben Wolfgram, Internal Audit Staff Tyler Winchell, Internal Audit Staff	
	Dilettante Chocolates, Inc. Massage Bar, Inc.		
Operational Audits	Central Processing System	None	
	Comprehensive Operational Audit	None	
	Limited Operational Audit	Federal Inspection Services (FIS) Revenue	Brian Nancekivell, Internal Audit Staff
		Small Federal Grants Administration	Ruth Riddle, Audit Staff
	3 rd Party Audit	None	
Additional Audits	None		
Updates	Follow up to Limited Operational Audit of Port Fleet Operations	Tyler Winchell, Audit Staff	
Audit Work Plan	None		
New Business	None		

*Lease and Concession items are reviewed when there are findings, or by Committee request. Host and SRA have findings, Dilettante Chocolates and Massage Bar are both clean

**Both Host and SRA presented simultaneously by Internal Audit, as findings are common to both audits